

**LSC Monthly Board Meeting**  
**Wednesday, July 22, 2020**

**Members Present**

President, Chad Hendricks  
Vice President, Cindy Glad  
Secretary, Mora Thomas  
Treasurer, David McKee  
Travel Coordinator, Chad Hammerschmidt  
In-House Coordinator, Willie Stewman  
Community Relations, Tony Zich

**Contractors Present**

Director of Coaching, Forrest Randall  
Club Administrator & Tournament Director, Todd Zoschke  
Travel Manager, Darlene Patyk  
In-House Program Manager, Jose Benitez  
Finance Director, Phil Raines

**Contractors Absent**

Referee Assignor, MAT Assigning

**Business**

- A. Call to Order – 7:05 PM by President, Chad Hendricks
  
- B. Opening Business
  1. Welcome
  2. Approval of Agenda  
**Motion:** Cindy/Willie – Approval of agenda for the July 22, 2020, LSC Board Meeting.  
**Vote:** Approved  
**Resolved:** Motion carried
  3. Approval of prior Meeting Minutes  
**Motion:** NA – Minutes not available yet  
**Vote:** NA  
**Resolved:** NA
  
- C. COVID-19; Season Update and Shutdown
  1. Status of Season – Leagues are moving forward. If there is no HS soccer, the leagues will allow high schoolers to play Club ball.
  2. Paid Coaches – We need to add a COVID clause to contracts so coaches understand and agree they will go on unpaid status should the season be halted. Mora to update and get to Forrest.
  3. Member Refunds – We need to create a disclaimer, at time of registration, regarding COVID cancellation refunds so Members understand we do incur costs and can't refund everything. Chad and Todd to work through.

## D. Contractors Needs/Updates

### 1. Director of Coaching

- a. Coaching Staff – All Select and Academy staff has been hired, except GU9 Academy. Some significant additions to the coaching staff have been made (licensure, experience, etc.)
- b. Technical Director Hire – Mark Wielebnowski. Will assist with coach's education, will view coaching sessions, etc. Mark comes to us from EP where he was the DOC and is a licensed US Soccer instructor.
- c. Developed weekly curriculum for all age groups to follow during COVID related transitions via Return to Play Protocols.
- d. Tryouts – Hearing from many local club leaders their numbers are down by 30%. We are only down 6% as of 07/20.
- e. DOYPD Position – Would like an update on hiring process. The Board agreed, due to they are not prepared to make a decision and will need to continue discussions.
- f. Proposed a re-name of the In-House Program to "Recreational Soccer". This name better reflects the program and provides Members a better understanding of what the program is.

**Motion:** Mora/Chad He. – Approval of program name change from In-House Program to Recreational Soccer, with a one-year transitional period where both names will be used together ("In-House/Recreational Soccer") before moving fully to "Recreational Soccer".

**Vote:** All approved

**Resolved:** Motion carried

### g. MYSA/TCSL

1. TCSL – Fall league is scheduled to go on, as planned. We have been accepted into the NPL league for the 2020/2021 season. U13+ Select teams only. Other clubs included are MTA, St. Croix, Edina, EP, Blackhawks, Salvo, Tonka, STMA, Prior Lake, Blaine.
2. MYSA – Will honor all current league status' going into next year for returning teams. Major admin turnover. Cam Stoltz and Patti Isensee both resigned. MYSA is down to limited staff.

### 2. Club Administration & Tournaments (Todd)

- a. Father's Day Cup – 2020 FDC was formally cancelled. Notices were sent to teams and refunds were issued, \$23,905. This is a large fundraising loss for the Club.
- b. Program Refunds – Processed refunds across programs. 100% of TOTS/In-House was refunded to Members, \$72,827.50. Travel fees were refunded at a % of fees paid, \$320,483.
- c. Looking ahead to Fall Travel Program 2020

### 3. Travelling (Darlene)

- a. Dome Contracts – Continuing to work on securing. Including COVID-19 clause.
- b. Scholarships – 2019-2020 total was \$8,925
- c. Equipment – Ensuring we are COVID ready. Ordered additional pinnies, hand sanitizer, equipment sanitizer, spray bottles, paper towels, gloves, masks, and more cones.
- d. Staff Credit Card – Really needed to make minor purchases during tryouts, camps, etc. Our current process of relying on a Board Member is not efficient and contractors should not have to use their own personal cards. The Board agreed they will look into a solution that works for our non-profit and maintains checks and balances.
- e. Tryouts -

1. Ordered shirt
2. Tracking registration numbers
3. Securing volunteers
4. In-House (Jose)
  - a. As of today, we have 380 registered for the program. We are slightly down from last year. Teams will be assigned next week.
  - b. Scholarships – 2 requests were approved at 50% off their registration fee.
  - c. First regular season games will begin August 22.
  - d. Summer Clinics – Had 104 participants.
5. Referee Assignor (MAT Assigning)
6. Finance (Phil)
  - a. 2020-2021 Budget Review – Discussed in depth and asked the Board to go back and scrutinize to arrive at a final budget.
  - b. COVID-19 Affect on the Club – The Board was very conservative with spending during this time. Because of that, even with the considerable refunds we gave, the Club has only suffered a loss of approximately \$44,000 (deficit). We should continue to watch our budget closely.

**Motion:** Dave/Chad He. – Approval of current Balance Sheet.

**Vote:** All approved

**Resolved:** Motion carried

E. New Business

1. Travel Coach Fee Reduction – Time to work on a communication to Coaches. A formal letter from the Board should go out. Mora to draft.
2. “Under the Lights” at Michaud – Mora presented this idea at a previous Board Meeting with success. However, COVID struck and we are not in a current position to use our funds and/or ask our Members to contribute. This project will have to be tabled indefinitely.
3. Fall POP – We would like to participate, if POP is held. At this time, we are waiting on further news from the POP committee.

F. Committee reports (No changes/updates this month)

1. Special Events (Willie)
2. Fund Raising (to keep Club costs down and improve scholarship funding) (Tony)
3. Discipline/Code of Conduct committee (Chad Ha.)
4. Hiring Committee (Mora)
5. Policies and Procedures (Mora)
6. Scholarship Committee (Chad He.)

G. Proposal for New Committees

H. Upcoming Meeting Dates – Wednesday, August 19 / Sunday, September 20 / Monday, October 26 (Annual Meeting)

I. Call to adjourn at 9:12 PM

**Motion:** Chad He./Chad Ha. to adjourn meeting

**Vote:** All approved

**Resolved:** Motion Carried